

Harps Mill Woods Home Owners Association
Request for Architectural Change

Name: _____

Date: _____

Address: _____

Telephone: _____

Email: _____

Estimated Start Date _____ Expected Completion Date _____

I am applying for the following improvement(s) to my lot (more than one box may be checked):

- Antenna/Satellite Dish
- Enclosures/Building Additions (sunroom, screened porch)
- Fencing
- Exterior Colors & Materials
- Landscaping (trees, grading)
- Storage Sheds
- Sidewalk, Pathways & Walls
- Deck/Patio

All Applications must include the following information if applicable:

Plot Plan with project shown, a top down view drawn to scale indicating all dimensions (length, width, height, sq. footage) and distance to property lines. For fencing, indicate existence of and construction materials for any adjoining/existing fencing.

Types of materials & finishes

Paint - Indicate color(s) and include paint/stain chip

Provide a picture (photograph, magazine cut-out) manufacturer's literature or scale drawing with a front/side view

Drainage Plan, soil disposal plan or landscaping plan as applicable

Building material storage location and construction debris details (temporary storage, disposal)

A permit and inspection by the City of Raleigh may be needed. Homeowners are responsible for obtaining the correct permits.

Any deviation from the approved plan will require resubmission. Any work done differently from the approved plans may result in re-work at the owner's expense.

When the committee reviews this request, your neighbors have a right to comment and present views about your requested improvements. Please obtain signatures from all property owners having common lot lines with your property, and all property owners who would reasonably view the improvement from their property.

I acknowledge that the requesting property owner has shown (me/us) the details of the proposed improvement described on this form and that (my/our) signature represents only (my/our) awareness of the request. I understand that (I/we) may make verbal or written comments directly to the Architectural Review Committee.

Name _____ Address _____ Signature _____

Name _____ Address _____ Signature _____

Name _____ Address _____ Signature _____

Should the Architectural Review Committee deny your request, you may appeal the decision to the Board in writing.

ARCHITECTURAL REQUEST FOR APPROVAL
(FOR COMMITTEE USE ONLY)

The Architectural Review Committee of the Harps Mills Woods Homeowner's Association hereby approves your architectural request with the following restrictions:

The Architectural Review Committee of the Harps Mill Woods Homeowners Association hereby denies your architectural request with the following reasons: