

**Harps Mill Woods HOA**  
**Meeting- Minutes**  
**August 9, 2016**

**Attendees:**

Mark Jones- President - Present  
Don Nelson- Vice President - Present  
Jaime Weathersby - Board Member – Present  
Ron Alford – Board Member - Present  
Gail Wawrzyniak- Secretary – Present

Homeowners in attendance included: Pete Banko, Nathan Leaf, Kristine Jones, Janet Cummings, Scott Restin, and Gregory Wiggs.

The meeting was held at Harps Mill Woods Pool

1. Call to Order of Meeting by Mark Jones at 7:06 p.m. August 9.
2. Minutes from the previous Meeting were approved by the HOA Board and have been posted to the website.
3. Officer Reports:
  - a. President – The Wake County mandated testing of all pools required the pool to be closed for a day for testing to be performed. The water was tested and we didn't have any issues. Another issue occurred due to chlorine. The pump broke as well. Mark had the pump rebuilt for \$275.
  - b. Vice President – No report.
  - c. Treasurer – Budget was provided by Brenda Campbell. It was reviewed and approved.
  - d. Secretary – No report
4. Committee Reports
  - a. Architectural – No new requests. We did receive one item that was maintenance only so the committee did not need to review.
  - b. Social – Upcoming events include the Halloween party and Caroling during the holidays. The dates have not yet been set. Jaime Weathersby will provide welcoming package to new residents. Gail Wawrzyniak will provide copies of the documents to include in the package and provide the names and addresses to Jaime.
5. Old Business
  - a. Encore Proposal – Encore had provided a proposal the previous week when the meeting was cancelled due to weather. Janet Cummings had requested a proposal for parking violation patrols, however, the proposal was for the entire management of the HOA.
    - i. Motion made to Not Accept the proposal as is. Motion carried unanimously. The board will consider future proposals as appropriate.
  - b. Don Nelson discussed on-street parking.
6. New Business
  - a. Stairs near the pool – Gail Wawrzyniak brought up that there are rotting boards on the stairs on the path between the pool and Harps Mill Woods Run.
    - i. Don Nelson will review and replace the boards as appropriate.

7. The meeting was adjourned at 7:37 p.m.

Minutes submitted by Gail Wawrzyniak Secretary on 8/22/16.

**Action Items –**

**Don Nelson** – Replace stairs near the pool as needed.

**Gail Wawrzyniak** – Provide Jaime with names/addresses of new residents as well as copies of documents to include in the welcome package.