

**Harps Mill Woods HOA**  
**Meeting- Minutes**  
**October 6, 2015**

**Attendees:**

Mark Jones- President - Present  
Don Nelson- Vice President - Present  
Brenda Campbell- Treasurer - Present  
Jaime Weathersby - Board Member - Absent  
Gail Wawrzyniak- Secretary - Present

Other homeowners in attendance included Andy Moser and Terri RaFalik.

The meeting was held at the Harps Mill Woods pool.

1. Call to Order of Meeting by Mark Jones at 7:16 pm
2. Minutes from the previous Meeting were approved by the HOA Board and posted on the website.
3. Officer Reports:
  - a. President – The pool was shut down, and the entrance weeds were sprayed.
  - b. Vice President – Talked with the resident recently parking on HMWR and the issue seems to be resolved.
  - c. Treasurer – An adjustment was made to the account for pool supplies. We are planning to move to a permanent emergency phone that will allow us to not use AT&T. This will save us money and provide more coverage of service since AT&T considers us a business, which means it is a higher cost and their service for businesses is Monday-Friday. If we had a phone issue on the weekend we would need to shut the pool for the weekend until service could be called during the week.
    - i. There was discussion of residents that had recently passed away and that the HOA would like to send out a remembrance in lieu of flowers. It will come out of the Social Category in the budget.
    - ii. There was a discussion if we should include budget to help neighbors who may be need help. Determined that would not be something the HOA would do, however it was discussed that a welcome basket for new residents would be in line with the responsibilities of the HOA and it could include a copy of the covenants and the pool key, as appropriate. A motion was placed and seconded that we will include that item for discussion at the annual meeting. Terri RaFalik indicated that she would be happy to be on the welcome committee.
4. Committee Reports
  - a. Architectural – No new requests.
  - b. Social – Jaime couldn't attend the meeting but did let the board know that the Halloween Party is all set.
5. Old Business
  - Electrician fixed the front entrance light and placed a cage over the light so it won't get bumped.

- Gail will follow up with Scott Reston regarding an area in our Facebook pages so people can advertise to their neighbors if they want to offer their services.

#### 6. New Business

Discussed that we are now included in the Raleigh Neighborhood Registry. The details of the benefits are attached to the meeting minutes. Gail will follow up with our contact for a meeting room for the December meeting and the Annual meeting in February. The ability to request matching funds for improvement projects was discussed and will be added to the annual meeting for consideration. The city may provide a matching grant up to \$1000/year for improvement projects. Our portion of the match can be in dollars, equipment, volunteer time, etc. Potential projects briefly discussed were community garden or a table and grill near the pool. Playground equipment would increase our liability causing increased insurance costs.

7. The meeting was adjourned at 8 pm.

Next meeting on December 1, 2015

#### **Action Items:**

- Brenda work to get emergency pool phone installed
- Gail work with Scott Reston on area within existing Facebook pages for residents to list their services within Harps Mill Woods.
- Gail to get Meeting Rooms for December and February meetings.

Minutes submitted by Gail Wawrzyniak Secretary on October 14, 2015.