

# Harps Mill Woods HOA

## 4/7/15 Meeting- Minutes

### Attendees:

Mark Jones- President - present  
Don Nelson - Vice President - present  
Brenda Campbell- Treasurer - present  
Jaime Weathersby - Board Member - present  
Gail Wawrzyniak- Secretary - present

The meeting was held at the HMW pool.

1. Call to Order of Meeting by President Mark Jones at 7:03 pm
2. The minutes from the previous Annual Meeting were confirmed as approved by the HOA Board.
3. Officer Reports:
  - a. President – Mark Jones discussed that we need a new diagram of the pool for the City of Raleigh. If we cannot reuse the existing diagram, we'll need to spend approximately \$300 to get a new diagram drawn. The board voted to have Mark work through getting the diagram submitted as appropriate. For regular maintenance, the drain covers need to be replaced this year, so a diver will come out to replace the covers. Mark also reported that there was no vandalism this winter while the pool area was locked.
  - b. Vice President – Don Nelson discussed comments he's received from residents about the parking notices and fines and if any changes to the existing Covenants and Bylaws are needed, they will need to be brought to a community vote. Don also brought up the Architectural Committee Guidelines community and if they needed to be brought to a community vote. Since they are Guidelines that were previously approved by the Board they do not need to be brought to a community vote.
  - c. Treasurer – Brenda Campbell provided the financial statement. Since the new bank account has been set up, there are bank account cards that can be used to pay for bills. It is not a debit card, so users are not able to get cash back as you could with a debit card. Jaime Weathersby will have a card to pay for the Social Committee activity bills. There is also the ability for Board members to have online viewing access to the account.
4. Committee Reports
  - a. Architectural Committee – The current members of the Architectural Committee were re-appointed for the upcoming year. The committee members are: Joyce Johnson, Dinah Nelson, Lois Foster, Jason Sutton, and Gail Wawrzyniak.
  - b. Social Committee – Jaime Weathersby reported that the Easter event was a great success. People came early and stayed for the full two hours to enjoy the bounce-house and other activities. For the summer event, instead of an opening and a closing event, we will do one summer pool party. They will put a flyer in mailboxes to "Save the Date" ahead of time to let residents know about ahead of time so they can plan to attend. There was a recommendation to hold the summer event on Sunday instead of a Saturday since some people can't make Saturdays. Based on the feedback that was gathered at the Easter Event, the Summer Pool Party will be on Saturday, date still to be

determined. The Halloween event will be on Halloween. The face painter is already booked, so this year, the face painter will be able to do face paintings to match the kids Halloween costumes!

#### 5. Old Business –

- a. Backups for Various HOA roles -- The backup for Treasury is Don Nelson. For the PO Box, there is only one key, but Mark Jones is able to go to the Post Office to request mail at the counter without the key. Don Wawrzyniak volunteered to be backup for the website.
- b. The website listing of residents is outdated. Gail and Brenda will work to get an updated list on the website.
- c. Signs for the HOA meeting notifications – Don Nelson would like to get the signs further up toward Harps Mill Road because the residents on Harps Mill may not see the notices of meetings where the signs are currently located, however discussion indicated that the city will remove them if placed in public areas. Don will talk with a contact with the City of Raleigh. Also, since we will be talking with Scott regarding website items, Gail and Brenda will also ask about the sign company that Scott mentioned could do signs for the HOA.
- d. Landscaping – Since the grass behind the pool area requires mowing, we'd like to look at landscape options that would require less maintenance. Jaime Weatherspoon to talk with her contact regarding mulch/options for that area as well as the entrance on Harps Mill Woods Run (closest to Food Lion).

#### 6. New Business

None

7. The meeting was adjourned at 7:52 pm.

#### Action Items:

- Don Nelson will talk with City of Raleigh regarding placement of signs.
- Mark Jones will work through the pool diagram.
- Jaime Weathersby to get any remaining invoices from Easter Event to Brenda.
- Jaime Weathersby to talk with her father regarding ground cover for area behind the pool and the bushes at the Harps Mill Woods Run entrance (closest to Food Lion).
- Gail Wawrzyniak and Brenda Campbell to work on getting an updated listing of residents on the website and to work with Scott to get a backup administrator for the website and to get the name of the sign company previously discussed.

Minutes submitted by Gail Wawrzyniak, Secretary on April 7, 2015